



**A REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE COMMERCE HOUSING AUTHORITY,
WAS HELD ON TUESDAY, JUNE 28, 2022.**

The Commissioners of The Commerce Housing Authority of Commerce, Georgia, met for a Regular meeting at the Commerce Housing Authority Main Office, at 8:30 a.m. on Tuesday, June 28, 2022.

The meeting was called to order at 8:30 a.m. by the Chairman. Those present and absent were recorded as follows:

Present: Linda Potts

Trey Spear

Archie Chaney

Staff: Beth Brown

Shanna Kennedy

Patrick Scarlett

Kim Anderson

Absent: Melissa Morris

Stella Strickland

There being a quorum present, Linda Potts called the meeting to order at 8:30 a.m.

MINUTES

Minutes from the last meeting of December 16, 2021 were presented for approval. On Motion made by T. Spear and seconded by L. Potts, the minutes were approved.

Ayes: L. Potts, T. Spear, A. Chaney

Nays: None

Absent: M. Morris, S. Strickland

FINANCIAL REPORT

Beth Brown reviewed the May 2022 financials with the Board. The financials were accepted on motion made by T. Spear and seconded by A. Chaney.

Ayes: L. Potts, T. Spear, A. Chaney

Nays: None

Absent: M. Morris, S. Strickland

SECRETARY REPORT

Beth Brown informed the Board that Catrise Harris has been contracted to serve as the Property Manager upon the resignation of the previous staff person.

Beth Brown informed the Board that Commerce HA' s office hours are Monday, Tuesday, and Thursday 8:30am to 3:30pm.

Beth Brown advised the Board that we are currently reviewing contacts with lawn care and pest control.

Beth Brown informed the Board that Hilda Cardenas is no longer with Gainesville Housing. Patrick Scarlett has moved into her position.

Beth Brown advised the Board that the audit started on Monday June 27, 2022.

Beth Brown informed the Board that we are working on removing Barry Bray from all accounts (AT&T, South State, etc.).

Beth Brown informed the Board that all applications have imported, and 100% of all recertification's are complete.

Beth Brown informed the Board that Commerce Housing Authority was 100% occupied for the first time since September 2019.

NEW BUSINESS

On motion made by L. Potts and seconded by A. Chaney the Change of Signatures for South State Bank was approved. Resolution 2022-1.

Ayes: L. Potts, T. Spear, A. Chaney

Nays: None

Absent: M. Morris, S. Strickland

There being no further business, on motion made by L. Potts and seconded by A. Chaney, the meeting was adjourned.

SEAL

ATTEST:

Secretary to the Board:
Beth Brown, Executive Director